In the absence of a federal requirement, states and municipalities are taking matters into their own hands. Paid sick leave laws continue to sweep the nation.

12 essential steps to navigating & complying with paid sick leave laws

Step 1 Determine whether the law applies.
Step 2 Determine whether employees are eligible or ineligible for leave.
Step 3 Audit the workforce to ascertain which employees are covered under the law.
Step 4 Implement employee notification obligations.
Step 5 Train managers and supervisors.
Step 6 Consider providing sick leave in locations not covered under the law.
Step 7 Create a paid sick leave policy or update an existing PTO policy.
Step 8 Determine whether sick leave must be paid or unpaid.
Step 9 Implement employee notice processes.
Step 10 Implement employee record-keeping requirements.
Step 11 Consider providing sick leave in locations not covered under the law.
Step 12 Watch how the paid sick leave policy interacts with other federal, state and municipal leave laws.

Caution!

Employees of all sizes should pay close attention to this trend, as some laws apply to employers with only one employee! Learn more about the paid sick leave requirements in your state: bitly/paid-sick-leave-laws-by-state

To learn more about the paid sick leave trend, download our FREE whitepaper.

Visit bitly/paid-sick-leave-trend